



Welcome

Australian Education Union ACT Branch Policy

Policy Number	POL061	Version	1.1
Last Reviewed	21/11/2017	Next Review	21/11/2020

Welcome to the AEU ACT Branch Policy Manual, developed to provide elected officers and employees with a comprehensive set of policies to undertake the business of the AEU ACT Branch (henceforth referred to as the Union) in accordance with the expectations of its members and the community. It is also available to members of the Union as part of promoting a shared understanding of how the AEU ACT Branch operates.

The manual provides a framework to ensure that the Union is run ethically and efficiently and that all legal responsibilities are met.

The Branch Executive reviews and endorses policy to ensure the appropriate level of governance oversight. Policy content is derived and updated based on a hierarchy of contributing sources:

1) Legislation

Policy reflects the requirements of relevant legislation and is updated to align with any changes.

2) AEU ACT Rules

Policy reflects the rules of the Union, conditional to legislative compliance.

3) AEU ACT Officer & Employee Enterprise Agreement 2014-2018 (or its successor)

Policy reflects the content of the Union's enterprise agreement, conditional to legislative compliance and the Rules.

4) Branch Council and Branch Executive Decisions

Policy reflects decisions of Branch Council and Branch Executive, conditional to legislative compliance, the Rules and the Union's enterprise agreement.

Where uncertainty exists relating to the intent of a policy it is the responsibility of the Branch Secretary to determine the appropriate interpretation and provide direction.