



2026 sub-branch elections

Call for nominations

In accordance with the Rules of the AEU ACT Branch, I hereby call for nominations from financial members for the following sub-branch positions:

- Sub-branch President
- Sub-branch Secretary
- Sub-branch Deputy President
- Sub-branch delegates to Branch Council (delegates as specified on following pages)
- Sub-branch delegates to Branch TAFE Council (CIT members only)

Lodging a nomination form

Nominations must be in writing on the nomination form for 2026 sub-branch representatives. Forms are also available from the AEU ACT website. You must be a financial member to nominate for any of the positions. Nominees and nominators must be financial members from the same sub-branch.

Nomination forms must be properly completed including all necessary names and signatures and must reach the Returning Officer no later than 4.30pm, Monday 18 May 2026.

Nomination forms must be lodged by scanning and submitting the form as an electronic file by email to elections@aeuact.org.au.

Withdrawing nominations

Nominations can be withdrawn up until 4:30pm, Monday 25 May 2026.

Voting period

If required, ballots will open on 25 May 2026 and close at 4:30pm on 22 June 2026. Voting material will be distributed to eligible members at their workplace.

Sally Rose

AEU ACT Branch Returning Officer
4 May 2026





Nomination form for 2026 sub-branch representatives

Use this form to nominate for sub-branch positions of president, deputy president, secretary and delegates to Branch Council.

Nomination forms must be properly completed by including all necessary names and signatures and must reach the Returning Officer no later than **4:30pm, Monday 18 May 2026.**

Nomination forms must be lodged by scanning and submitting the form as an electronic file by email to elections@aeuact.org.au

Sub-branch:	
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Sub-branch President Nomination:

Nominee Name:		Signature:	
Nominator 1 Name:		Signature:	
Nominator 2 Name:		Signature:	

Sub-branch Deputy President Nomination:

Nominee Name:		Signature:	
Nominator 1 Name:		Signature:	
Nominator 2 Name:		Signature:	

Sub-branch Secretary Nomination:

Nominee Name:		Signature:	
Nominator 1:		Signature:	
Nominator 2:		Signature:	

Please ensure **FULL NAMES** (as per membership) are clearly provided and two nominators sign for each nominee. **Nominations without signatures cannot be accepted.** Print and complete additional forms if required.





Nomination of delegates to Branch Council

Sub-branch:	
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Councillor Nomination 1

Nominee Name:		Signature:	
Nominator 1 Name:		Signature:	
Nominator 2 Name:		Signature:	

Councillor Nomination 2

Nominee Name:		Signature:	
Nominator 1 Name:		Signature:	
Nominator 2 Name:		Signature:	

Councillor Nomination 3

Nominee Name:		Signature:	
Nominator 1 Name:		Signature:	
Nominator 2 Name:		Signature:	

Councillor Nomination 4

Nominee Name:		Signature:	
Nominator 1 Name:		Signature:	
Nominator 2 Name:		Signature:	

Please ensure FULL NAMES (as per membership) are clearly provided and two nominators sign for each nominee. Nominations without signatures cannot be accepted. Print and complete additional forms if required.



Nomination of alternate delegates to Branch Council

Sub-branch:	
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Alternate Councillor Nomination 1

Nominee Name:		Signature:	
Nominator 1 Name:		Signature:	
Nominator 2 Name:		Signature:	

Alternate Councillor Nomination 2

Nominee Name:		Signature:	
Nominator 1 Name:		Signature:	
Nominator 2 Name:		Signature:	

Alternate Councillor Nomination 3

Nominee Name:		Signature:	
Nominator 1 Name:		Signature:	
Nominator 2 Name:		Signature:	

Alternate Councillor Nomination 4

Nominee Name:		Signature:	
Nominator 1 Name:		Signature:	
Nominator 2 Name:		Signature:	

Please ensure FULL NAMES (as per membership) are clearly provided and two nominators sign for each nominee. Nominations without signatures cannot be accepted. Print and complete additional forms if required.





Other sub-branch positions

Sub-branch:	
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These positions are NOT subject to the AEU ACT Branch election processes and may simply be appointed by the sub-branch.

Please advise the AEU office (aeuact@aeuact.org.au) of the names of the following contact people:

New Educator Contact	
Name	
Email address	

Women's Contact	
Name	
Email address	

School Assistant Contact	
Name	
Email address	

Health and Safety Representatives (HSRs)

HSRs are workers who are elected to represent your health and safety interests at your workplace. HSRs are important to ensure steps are taken by your employer to keep you safe at work. If your HSR is a member, they can call on the AEU office for support and advice around the role and functions of being an HSR.

The AEU encourages members to nominate for HSR positions and to vote for AEU members if an election is held.

There is no set number of HSRs that your school should have, however there should be a minimum of 1 HSR per campus, as well as 1 Deputy HSR.

Please advise the AEU Office of the names of your school's HSRs/deputy HSRs.

Name:		HSR/Deputy HSR (please circle)	AEU member: Yes/No (please circle)
Name:		HSR/Deputy HSR (please circle)	AEU member: Yes/No (please circle)
Name:		HSR/Deputy HSR (please circle)	AEU member: Yes/No (please circle)

If you do not have sufficient HSRs please contact the Branch for assistance with the HSR election process.





Nomination form for 2026 CIT representatives

Use this form to nominate for sub-branch positions of president, deputy president, secretary and delegates to Branch TAFE Council.

Nomination forms must be properly completed by including all necessary names and signatures and must reach the Returning Officer no later than **4:30pm, Monday 18 May 2026.**

Nomination forms must be lodged by scanning and submitting the form as an electronic file by email to elections@aeuact.org.au

Sub-branch:	Circle one: CIT Woden, CIT Bruce, CIT Fyshwick
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Sub-branch President Nomination:

Nominee Name:		Signature:	
Nominator 1 Name:		Signature:	
Nominator 2 Name:		Signature:	

Sub-branch Deputy President Nomination:

Nominee Name:		Signature:	
Nominator 1 Name:		Signature:	
Nominator 2 Name:		Signature:	

Sub-branch Secretary Nomination:

Nominee Name:		Signature:	
Nominator 1:		Signature:	
Nominator 2:		Signature:	

Please ensure **FULL NAMES** (as per membership) are clearly provided and two nominators sign for each nominee. **Nominations without signatures cannot be accepted.** Print and complete additional forms if required.



Nomination of delegates to Branch TAFE Council

Sub-branch:	Circle one: CIT Woden, CIT Bruce, CIT Fyshwick
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Councillor Nomination 1

Nominee Name:		Signature:	
Nominator 1 Name:		Signature:	
Nominator 2 Name:		Signature:	

Councillor Nomination 2

Nominee Name:		Signature:	
Nominator 1 Name:		Signature:	
Nominator 2 Name:		Signature:	

Councillor Nomination 3

Nominee Name:		Signature:	
Nominator 1 Name:		Signature:	
Nominator 2 Name:		Signature:	

Councillor Nomination 4

Nominee Name:		Signature:	
Nominator 1 Name:		Signature:	
Nominator 2 Name:		Signature:	

Please ensure FULL NAMES (as per membership) are clearly provided and two nominators sign for each nominee. **Nominations without signatures cannot be accepted.** Print and complete additional forms if required.



Nomination of alternate delegates to Branch TAFE Council

Sub-branch:	Circle one: CIT Woden, CIT Bruce, CIT Fyshwick
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Alternate Councillor Nomination 1

Nominee Name:		Signature:	
Nominator 1 Name:		Signature:	
Nominator 2 Name:		Signature:	

Alternate Councillor Nomination 2

Nominee Name:		Signature:	
Nominator 1 Name:		Signature:	
Nominator 2 Name:		Signature:	

Alternate Councillor Nomination 3

Nominee Name:		Signature:	
Nominator 1 Name:		Signature:	
Nominator 2 Name:		Signature:	

Alternate Councillor Nomination 4

Nominee Name:		Signature:	
Nominator 1 Name:		Signature:	
Nominator 2 Name:		Signature:	

Please ensure FULL NAMES (as per membership) are clearly provided and two nominators sign for each nominee. Nominations without signatures cannot be accepted. Print and complete additional forms if required.



2026 Branch Council delegates

Sub-branches are allocated one delegate for the first 20 financial members or part thereof and a further delegate for every additional 20 financial members or part thereof. Sub-branches may elect one alternate delegate for each accredited delegate.

Each sub-branch's allocation of delegates to Branch Council as at the close of roll is set out below.

Councillor Allocation	Sub-branch
2	Ainslie Primary School
3	Alfred Deakin High School
6	Amaroo School P-10
2	Aranda Primary School
2	Arawang Primary School
1	Aunty Agnes Shea High School
3	Belconnen High School
1	Birrigai Outdoor School
4	Black Mountain School
2	Bonython Primary School
2	Calwell High School
2	Calwell Primary School
2	Campbell High School
2	Campbell Primary School
4	Canberra College - Woden Campus
3	Canberra High School
3	Caroline Chisholm P-10 School
2	Chapman Primary School
2	Charles Conder Primary School
2	Charles Weston Primary School
2	Charnwood-Dunlop Primary School
3	Cranleigh School
2	Curtin Primary School
3	Dickson College
2	Duffy Primary School
4	Education Support Office
3	Erindale College
2	Evatt Primary School
3	Evelyn Scott School P-10
2	Fadden Primary School
2	Farrer Primary School
1	Flexible Education
2	Florey Primary School
2	Forrest Primary School

2	Franklin School
2	Fraser Primary School
2	Garran Primary School
1	Gilmore Primary School
2	Giralang Primary School
5	Gold Creek School P-10
2	Gordon Primary School
1	Gowrie Primary School
4	Gungahlin College
5	Harrison P-10 School
2	Hawker College
2	Hawker Primary School
2	Hughes Primary School
1	Instrumental Music Program
1	Isabella Plains Early Childhood School
1	Jervis Bay Primary School
2	Kaleen Primary School
5	Kingsford Smith School P-10
2	Lake Tuggeranong College
3	Lanyon High School
2	Latham Primary School
4	Lyneham High School
2	Lyneham Primary School
1	Lyons Early Childhood School
2	Macgregor Primary School
2	Macquarie Primary School
3	Majura Primary School
4	Malkara School
3	Margaret Hendry Primary School
2	Maribyrnong Primary School
2	Mawson Primary School
5	Melba Copland Secondary School 7-12
4	Melrose High School
2	Miles Franklin Primary School
2	Monash Primary School
2	Mount Rogers Primary School
3	Mount Stromlo High School
4	Namadgi School P-10
4	Narrabundah College
1	Narrabundah Early Childhood School
3	Neville Bonner Primary School

3	Ngunnawal Primary School
2	North Ainslie Primary School
3	Palmerston District Primary School
3	Red Hill Primary School
7	Relief Teachers Branch
2	Richardson Primary School
3	School Psychologists Sub Branch
2	Shirley Smith High School
1	Southern Cross Early Childhood School
1	Strathnairn School
2	Taylor Primary School
4	Telopea Park School P-10
2	The Woden School
1	Theodore Primary School
3	Throsby Primary School
3	Torrens Primary School
3	Turner Primary School & O'Connor Coop EC
3	University of Canberra High School Kaleen
3	University of Canberra Senior Secondary College Lake Ginninderra
2	Wanniassa Hills Primary School
3	Wanniassa School P-10
2	Weetangera Primary School
2	Yarralumla Primary School

2026 Branch TAFE Council delegates

CIT Sub-branches are allocated one delegate for the first 10 financial members or part thereof and a further delegate for every additional 20 financial members or part thereof. Sub-branches may elect one alternate delegate for each accredited delegate.

Each sub-branch's allocation of delegates to Branch Council as at the close of roll is set out below.

Councillor Allocation	Sub-branch
4	CIT Woden
5	CIT Bruce
2	CIT Fyshwick

Sub-branch elections procedures

Background

1. The 2026/7 term of office for sub-branch executives positions and Branch Council delegates is from 1 July 2026 to 30 June 2027 in accordance with the Branch Rules.

Conduct of elections

Elections for sub-branch and Branch Council positions are conducted by the Branch Returning Officer.

Sally Rose is the current Branch Returning Officer.

Processes for CIT members

A distinct form has been provided for CIT sub-branches that includes nominations for Branch TAFE Council (CIT Council). If CIT sub-branch members wish to nominate for general Branch Council positions, they can do so by submitting the Branch Council section of the nomination form that is provided to non-CIT sub-branches.

Election of sub-branch executive

Elections in each sub-branch will be held for the positions of:

- sub-branch President,
- sub-branch Deputy President, and
- sub-branch Secretary.

Electorate: by and from the financial members of the sub-branch.

Term of office: the date of the declaration by the Returning Officer until 30 June 2026, unless they cease to be eligible.

Election period

The Branch Returning Officer has determined that the period for the conduct of these elections opens on **4 May 2026 and nominations close on 18 May 2026**.

Submitting a nomination

Nominations must be in writing, signed by 2 financial members eligible to vote in the ballot, signed by the nominee and lodged with elections@aeuact.org.au not later than 4:30pm on 18 May 2026.

Vacancies or unfilled positions

In accordance with Rule 25.3.2 vacancies and any unfilled positions which occur in the positions of sub-branch President, sub-branch Deputy President or sub-branch Secretary following the annual elections shall be filled by and from the sub-branch membership at a general meeting.

Election of Branch Council delegates

Elections will be held for Council delegates on the basis of one sub-branch delegate for the first twenty (20) financial members or part thereof and a further delegate for every additional 20 financial members of part thereof allocated to the sub-branch.

Sub-branches are entitled to elect one alternate delegate for each accredited delegate.

NOTE FOR CIT SUB-BRANCHES: CIT sub-branches are entitled to nominate delegates to both of Branch Council and Branch TAFE Council. When considering nominations for Branch Council, CIT members are urged to ensure that they will be available to participate in 8 meetings a year, 4 of which occur on a Saturday morning.

Details on nominating for Branch TAFE Council (composed only of CIT members) are provided further below.

Electorate: by and from the financial members of the sub-branch.

Term of office: the date of the declaration by the Returning Officer until 30 June 2026, unless they cease to be eligible.

Election period

The Branch Returning Officer has determined that the period for the conduct of these elections opens on **4 May 2026 and nominations close on 18 May 2026**.

Submitting a nomination

Nominations must be in writing, signed by 2 financial members eligible to vote in the ballot, signed by the nominee and lodged with elections@aeuact.org.au not later than 4:30pm on 18 May 2026.

Vacancies or unfilled positions

In accordance with Rules 9.3.1 & 9.4.1 vacancies which occur in the office of a sub-branch Council representative or alternate delegates after the annual election shall be filled by appointment of a member of the sub-branch at a general meeting of the sub-branch.

Branch TAFE Council

In addition to their entitlement to Branch Councillors, CIT Sub-branches are entitled to elected members to Branch TAFE Council (sometimes referred to as CIT Council). Elections will be held for Branch TAFE Council delegates on the basis of one delegate for the first ten (10) financial members or part thereof and a further delegate for every additional 20 financial members of part thereof allocated to the TAFE sub-branch.

TAFE sub-branches are entitled to elect one alternate delegate for each accredited delegate.

Electorate: by and from the financial members of the TAFE sub-branch.

Term of office: the date of the declaration by the Returning Officer until 30 June 2027, unless they cease to be eligible.

Election period

The Branch Returning Officer has determined that the period for the conduct of these elections opens on **4 May 2026 and nominations close on 18 May 2026**.

Submitting a nomination

Nominations must be in writing, signed by 2 financial members eligible to vote in the ballot, signed by the nominee and lodged with elections@aeuact.org.au not later than 4:30pm on 18 May 2026.

Vacancies or unfilled positions

In accordance with Rule 13.2.3 Casual vacancies Branch TAFE Council shall be filled from the TAFE sub-branch membership concerned by a general meeting of that sub-branch.



Frequently Asked Questions: Sub-branch elections

What is a sub-branch?

Every AEU member belongs to a sub-branch which is made up of all the members within your school or workplace.

Within your sub-branch you nominate for a variety of roles, pass motions and, most importantly, ensure that members have a collective voice.

What sub-branch positions are filled by election?

The positions of sub-branch President, Deputy President and Secretary and the sub-branch Council delegates. Information on the sub-branch roles is available [here](#).

What is the term of office?

For sub-branch President, Deputy President, Secretary, Councillors and Alternates, the term of office is from 1 July 2026 (or, if later, the date of declaration by the Returning Officer) until 30 June 2027.

How formal is the sub-branch election process?

It is a formal process that is defined by the Branch Rules and overseen by the Branch Returning Officer. The Returning Officer determines the opening and closing dates for nominations, the process for submitting nominations and makes formal declarations on outcomes of the election process.

How do I nominate for a sub-branch position?

Follow the instructions issued by the Branch Returning Officer. All members will be advised of the process via a member email and information posted on the AEU website. Current sub-branch representatives will also be contacted directly and provided with the new election materials.

Does the nomination process have to occur at a sub-branch meeting?

No. During the formal nomination period announced by the Returning Officer, any member may submit a nomination. To be valid, the nomination must be signed by the nominee and two sub-branch members.

However, it is common practice for nominations to be discussed and nomination forms to be completed at a sub-branch meeting.

What if there are vacancies after the formal election process has concluded?

Unfilled positions can be filled by and from the sub-branch membership at a general meeting. The meeting should formally record its decision, including who moved and seconded the decision. Please then advise the AEU ACT office (aeuact@aeuact.org.au) so that our records can be updated.



Frequently Asked Questions: Sub-branch elections

What if an office holder leaves the sub-branch?

The person immediately ceases to hold that office and a casual vacancy arises. The casual vacancy can be filled at a general meeting (see above).

What about other sub-branch positions like women's contact officer, new educator contact, school assistant contact?

These are important positions in the sub-branch but they are not subject to the election processes under our Branch rules. This means that members can volunteer for these positions and do not need to be formally nominated by two other members. Please keep the AEU ACT office (aeuact@aeuact.org.au) informed of who holds these positions. While we target our messaging to different groups of members, we also rely on contact officers to pass on information to specific groups.

What about HSRs?

Your [Health and Safety Representative](#) (HSR) is one of the most important people in your sub-branch. While they are elected, they are not subject to the Branch's rules about elections. On this basis it may be the case that the election for an HSR does not occur at the same time as elections for sub-branch positions. In our experience, often an election for an HSR is held at the start of the school year.

An HSR does not need to be an AEU member, but the Branch strongly encourages members to nominate and vote for an AEU member to hold the HSR role. A Deputy HSR can and should be elected from the AEU membership.

The AEU office has expertise in WHS matters and can assist and advise HSRs to keep the worksite safe. Please advise the AEU office (aeuact@aeuact.org.au) as soon as you elect HSR(s) for the 2025 school year.

Updated May 2026



Frequently Asked Questions: Sub-branch roles

What is a sub-branch?

Every AEU member belongs to a sub-branch which is made up of all the members within your school or workplace.

Within your sub-branch you nominate for a variety of roles, pass motions and, most importantly, ensure that members have a collective voice.

What are sub-branch roles?

President

The President is responsible for overseeing the sub-branch, local events, attending training and working with the principal on Enterprise Agreement implementation plans.

Secretary

The Secretary works closely with the President in managing the affairs of the sub-branch, including Enterprise Agreement Implementation Plan negotiations.

Deputy President

The Deputy President supports the President and Secretary as appropriate.

Councillors

Councillors represent all members of the sub-branch at Branch Council meetings where they have voting rights to decide on AEU policy.

Women's Contact

The Women's contact officer position is designed to promote issues affecting women and to ensure that full and proportional participation for our women members is facilitated.

New Educator Contact

The New Educator Contact ensures that information, action and issues of specific relevance to new educators are given priority and communicated to new educator members.

School Assistant Contact

The School Assistant Contact ensures that information, action and issues of specific relevance to school assistants are given priority and communicated to school assistant members.

Updated May 2026